



TEEN TYCOONS PREPARATORY ACADEMY

Empowering young minds to create, innovate, and lead.

2024 PROSPECTUS





CONTENT

Welcome Letter	01	School Attendance	12
Mission Statement	02	Pick up	12
Vision	02	Homework	13
Motto	02	Daily Schedule	13
Core Values	02	House Rules	14
Goals and Objectives	03	Discipline	14
Groups	04	Meals	15
Admissions	05	Indoor/Outdoor Play	15
Enrollment Procedure	05	Cleanliness/Hygiene	16
Payment Procedures	06	Field Trips	16
Starting School	06	Birthdays	16
Curriculum	07	Sick Policy	17
Entrepreneurship Section	07	Medication	17
Academic Section	07	Medical Emergencies	18
National Skills Qualification (NSQ)	08	Parents/Teachers Forum	19
Extracurricular Activities	09	Communication	19
Certifications	10	COVID-19 Awareness & Safety	20
School Academic Year	11	Masures	
Arrivals and Departures	11		



WELCOME LETTER

Dear Teen Tycoons Preparatory Academy Community,

With great pleasure, we welcome you to Teen Tycoons Preparatory Academy (TPA), an entrepreneurship primary school dedicated to cultivating the innovative spirit in young minds. Robert Kiyosaki, author of the bestselling book "RICH DAD, POOR DAD" once said: "One of the reasons the poor are poor is because they are NOT TRAINED TO RECOGNIZE ENTREPRENEURSHIP OPPORTUNITIES". That is why at TPA, we believe that fostering an entrepreneurial mindset from an early age is crucial in preparing students for the challenges and opportunities of the future. Our curriculum is designed to not only impart essential academic knowledge but also to instill creativity, critical thinking, and a sense of social responsibility.

As parents and guardians, you play a vital role in shaping your child's educational journey, and we are thrilled to embark on this journey with you. Our team of dedicated educators is committed to providing a supportive and stimulating environment where your child can explore their passions, develop problem-solving skills, and embrace a lifelong love for learning.

Throughout the academic year, we will offer various programs and events aimed at nurturing the entrepreneurial spirit in our Learners. We encourage you to actively participate in these activities, creating a collaborative and engaging community that supports the growth and development of our young entrepreneurs.

Feel free to explore our website to learn more about our mission, values, and the exciting opportunities that await your child. If you have any questions or would like more information, please do not hesitate to contact our dedicated staff.

Thank you for choosing TPA. We look forward to a fruitful partnership in shaping the future leaders and innovators of tomorrow.

Warm regards,

Aisha Adamu
C.E.O

Hafsatu Hamza
Rector



02

MISSION STATEMENT

To cultivate a vibrant learning environment that empowers primary school students to embrace creativity, critical thinking, and resourcefulness. We aspire to foster a generation of innovative thinkers, problem solvers, and socially conscious entrepreneurs who confidently shape their futures and contribute positively to the world.

VISION

In our entrepreneurial primary school, we envision a dynamic haven where young minds blossom into innovative thinkers, equipped with the skills to turn ideas into action. Our vision is to inspire a generation of creative problem solvers, fostering a spirit of entrepreneurship that paves the way for a future of limitless possibilities.

MOTTO

Empowering young minds to create, innovate, and lead.

CORE VALUES

- **Leadership:** We equip learners with skills that boost their confidence and develop their leadership abilities.
- **Innovation:** We encourage independent thinking and problem-solving across the whole curriculum
- **Teamwork:** We enjoy working together with all our stakeholders to build trust in what we are doing
- **Entrepreneurial Spirit:** Entrepreneurs are adaptive, risk-taking, and hungry for success. They are brilliant at spotting new opportunities and developing talent.
- **Resilience:** We have the ability and determination to learn from our mistakes and overcome setbacks

GOALS AND OBJECTIVES

Inspire Global Success and Leadership: Inspire and prepare learners for success in the global economy, emphasizing strong leadership and interpersonal skills, regardless of their career paths.

Empower through Vocational Skills: Provide avenues for learners to develop vocational skills, enabling them to realize their full potential even in challenging socioeconomic conditions.

Innovative Constructivist Learning: Deploy innovative constructivist learning methods, emphasizing "learning by doing," to ensure students gain academic, enterprise, and practical experience while cultivating a saving culture.

Entrepreneurship Development: Foster an entrepreneurial culture through collaborative workshops, active learning activities, and the formation of 'nano' companies, promoting economic self-sufficiency and creating secondary jobs.

Academic Excellence and Social Responsibility: Promote a culture of academic excellence, ensuring all students at [School Name] achieve proficiency in core subjects, demonstrate critical thinking skills, and consistently perform at or above grade level standards. Additionally, cultivate a supportive and inclusive learning environment for holistic development, including essential life skills, character, and a strong sense of social responsibility.

03

GROUPS

Mufasa Group
(Year 1)

Dangote Group
(Year 1)

Mulan Group
(Year 2)

Microsoft Group
(Year 2)

Disney Group
(Year 3)

Splinter Group
(Year 3)

Tony Elumelu Group
(Year 4)

Zuckerberg Group
(Year 5)

Oprah Group
(Year 6)

04

To ensure effective learning takes place, the maximum number of learners in a group is 20.

ADMISSIONS

Teen Tycoon Preparatory Academy admits learners from:

- Creche: From 6 months
- Early Years: From 2.5 years
- Lower Basic: From 5 years

Due to the uniqueness of our curriculum, transfer learners (from primary 2 and above) have to take introductory classes either during holidays or weekends.

Other matters considered in deciding which learner can be offered a place in the school are:

- Availability of space, considering the teacher/learner ratios, the age of the learner and the registration requirements
- When the application is received (extra weight is given to those who have been on the waiting list the longest)
- Concession given to learner /learners who have siblings who are already with us.

ENROLLMENT PROCEDURE

An interview with the learner to determine the level of and background of the learner is the first step in our admission process. The next step is the submission of necessary admission documents i.e. Birth Certificate, Admission Form and immunization card. The parents of the learner will have an interview which enables the school to listen to and understand the expectations of the parents from both the school and their learner. This then leads to the parents paying the required registration fee. The registration package includes the following;

- Medical form
- Parent commitment form
- Learner Hand Book and Fees
- Learner's ID Card/Pick up permit

ALL FORMS MUST BE FILLED AND RETURNED WITH EVIDENCE OF PAYMENT OR BEFORE SPACE IS GIVEN TO THE LEARNER.

PAYMENT PROCEDURES

Fees to be paid will be communicated to the parents. Teen Tycoons Preparatory Academy maintains a no-cash policy. We accept bank drafts, and POS payments. Bank tellers are available at the front desk. Fees are due no later than drop-off time on the first day of school.

Fees should be paid 1 week after resumption to allow you to get a space for your learner.

Note:

Installment payments are allowed on the condition that a contractual agreement will be signed, and approved at the discretion of the CEO.

STARTING SCHOOL

New learners can visit us before starting in September. Before a learner starts school, all parents are invited to a 'Starting School' meeting, where you and your learner will have the opportunity to meet the staff and ask any questions you may have. You will also be informed of the expectations of the school.



CURRICULUM

The school curriculum comprises mainly of two sections, which are:

Entrepreneurship

This program is designed to introduce our young learners to the world of entrepreneurship, using the principles of the theory of constructivism (learning by doing). We focus our attention on all necessary skills and methodologies needed to develop the entrepreneurial spirit in our learners.

The following are some of the areas that are covered under the entrepreneurship section:

1. Starting a business
2. Writing a Business plan
3. Presentation skills
4. Critical thinking skills
5. Soft Skills (personal attributes for interaction)
6. Social responsibility
7. Excursions to businesses around the world
8. Motivational talks by experienced entrepreneurs
9. Internship program

Academic

A comprehensive Nigerian and British curriculum in consonance with empirical principles and standards with a view of not only solving local problems but global issues delivered also employing the principles of the theory of constructivism.

The following are the subjects offered in this section:

1. Mathematics
2. English Studies
3. Basic Science and Technology
4. Design and Technology
5. Religion and National Value
6. Geography
7. Physical and Health Education
8. French Language
9. Computer Studies/ICT

Both sections are taught from 8:20 am to 1:30 pm and run concurrently. We also offer Islamiyyah for interested learners and sessions run from 3-5 pm, Monday through Thursday.

A learner at Teen Tycoons Preparatory Academy obtains a world-standard, first-class education that fosters a firm foundation in building entrepreneurial skills which is vital for survival in a world where jobs are shrinking globally daily, where there is a huge demand for solution providers and problem solvers.

Top priority is placed on seeing learners learn the right things, the right way in the right environment with the right support system. The school uses a well-prepared School Curriculum for laying a solid academic and entrepreneurial foundation for learners aged five years to eleven years.

National Skills Qualification (NSQ)

Teen Tycoons Preparatory Academy is an NSQ Training Provider accredited by QVSE (an awarding body) to provide NSQ Level 2 training in:

- Entrepreneurship
- Design Technology
- Information and Communications Technology (ICT)

More skills will be available soon.

What is National Skills Qualification (NSQ)?

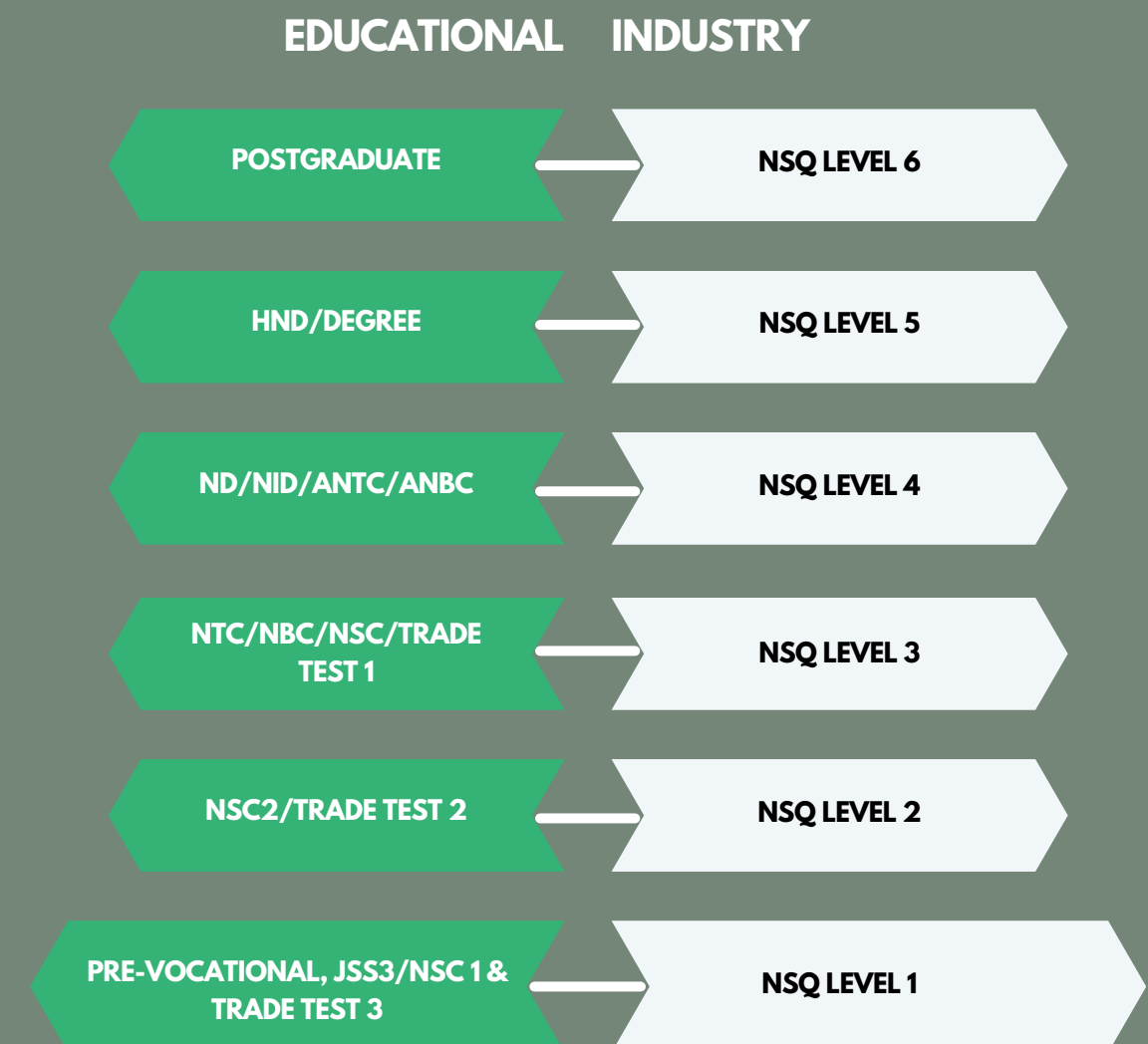
- Work-related, competence-based qualification with skills assessed at both the training centre and workplace
- NSQs are qualifications that show an understanding of the theory of the work in progress and the competency of the individual as evidenced in their specific job role issued by a recognised awarding body
- NSQs reflect the skills and knowledge needed to do the job effectively and reward you for the skills you already have
- NSQs are about practical performance as well as knowledge and understanding
- NSQ standards are sector-specific and set by the industry themselves
- The standards say what a competent person in a job could be expected to do

The standards have two main divisions:

- Performance, which is carrying out the job.
- The knowledge that people need to carry out the job. In other words, they need to know why they are doing the job.

NATIONAL EDUCATIONAL SYSTEM/ STANDARDS

CERTIFIED PROFESSIONAL



KEY

HND - Higher National Diploma
 ND - National Diploma
 NID - National Innovation Diploma
 ANTC - Advanced National Technical Certificate
 ANBC - Advanced National Business Certificate

NTC - National Technical Certificate
 NBC - National Business Certificate
 NSC - National Skills Certificate
 NSQ - Nigerian Skills Qualification



EXTRACURRICULAR ACTIVITIES

At Teen Tycoons Preparatory Academy, we are committed to creating unlimited opportunities for all our learners. We provide a wealth of extra-curricular activities for learners of all ages before, during, and after school.

We offer a diverse range that makes the most of our excellent resources and staff knowledge and expertise. Details of clubs on offer are sent out at the beginning of each term.

09

CERTIFICATIONS

Upon graduation from Primary six at the Teen Tycoons Preparatory Academy, each learner will receive the following:

- Primary School Leaving Certificate
- National Skills Qualification at Level 2 in Entrepreneurship, ICT or Design Technology
- A minimum of 200 hours of working experience (both waged and community service)
- A bank account with a minimum of 30% of the income generated within the duration of learning

Note:

More skills will be added with time.

10

SCHOOL ACADEMIC YEAR

FIRST TERM

September to December

SECOND TERM

January to March

THIRD TERM

April to July



Please visit the school website, www.teentycoons.school to get a detailed view of our annual program and regular updates on activities.

ARRIVALS AND DEPARTURES

School opens by 7 am. The school gates open by 7.30am and learners are received by teachers at the gate till 7:45 am. Lessons start at 8:00 am. Lateness can cause your learner to miss out on a valuable lesson.

School Closes at 1.30 pm except on days of extra-curricular activities. A communication will be sent out at the beginning of each term highlighting those days and pick-up times.



SCHOOL ATTENDANCE

It is expected that learners will attend school every day except when illness requires them to stay at home. The School requires parents whose learners are ill to call the front desk and relay the information. The school will call the parents to ask about the welfare of ill learners before the end of the day.

If a learner will be absent from school for any other reason other than illness, parents must inform the school. It is not advised that learners miss lessons during the term as they miss out on valuable learning. 80% attendance is required each term to ensure the learner is moving to the next level/group.

PICK UP

For security and proper records, bio-metric devices will be used to capture attendance and pick-up. Pick-up assignees and learners will be required to register and provide bio-metrics.

Each learner can have 3 pick-up assignees registered. Learners will ONLY be released to registered pick-up assignees. If a learner needs to register a new assignee, a request letter will be required. This may take 3 working days to treat.

A late fee of N1000 / per learner for every 30 minutes after the official closing time will be charged. Payment will be made at the time of pick up.

On general bad days, parents are expected to call to say they are running late. Parents who do this will not be charged the late pick-up fee.



HOMEWORK

Homework is a requirement for assessment and is taken very seriously. Work will be sent home once a week. The specific day of the week is group-specific. Parents should please work closely with the learners at home and send the work back to school on the due date.

DAILY SCHEDULE

The learners enjoy a structured day that allows for flexibility. A schedule helps the day flow smoothly, allows the learners to anticipate coming events, and aids the achievement of set goals. We will adhere to our written schedule as best as we can. Kindly bear in mind though that adjustment may arise occasionally.

13

HOUSE RULES



There are certain house rules that all learners will be taught and expected to follow, this is for the safety and well-being of everyone.

- There will be no running permitted indoors.
- Hitting, Pushing, Biting, Grabbing, Kicking, Spitting, Pinching, or Bullying other Learners is not allowed.
- No standing or climbing on chairs or tables.
- There will be no use of obscene, derogatory, or disrespectful language. Parents will be informed when their Learners go against these rules.
- Respectful treatment of other people and all property, and furniture is expected.
- Willful destruction of property will be charged to the parent at the cost of replacing the item.
- No smoking/alcohol/hard drugs is permitted on the premises.

Please support us in the enforcement of these rules, to create a better environment for all.

DISCIPLINE

We maintain a positive discipline policy, which focuses on prevention, redirection, love, and sometimes denial of break periods depending on the gravity of the offence. We stress two main patterns of behavior: Respect for other people and respect for property. Under NO CIRCUMSTANCES will there be Physical abuse, verbal abuse, or name calling. If a discipline problem arises that does not respond to the above-mentioned techniques, we will hold a conference with the parents.

MEALS

The school advocates nutritious meals for Learners. We do not accept fizzy drinks, sweets and chocolates. Parents should ensure their kids carry a water bottle that is easy to open or close and is leak proof and not breakable.

For the new Learners in Primary 1, our nanny will assist them sort out their lunch packs and encourage them to eat their meals so as to get them comfortable in the new environment.

Please label all your learner's belongings. We are able to provide lunch packs at an additional fee. This is optional.

INDOOR/OUTDOOR PLAY

Indoor Play: We provide a variety of age-appropriate toys for indoor play on days when the weather is not conducive to outdoor play, or if for any reason a certified teacher is unavoidably absent. We have chosen such toys with consideration for the learners' development.

Outdoor Play: We will be playing outdoors every day that weather permits. Our activities will include walks, playground, water play, swings, bike/toy riding and others.



15

CLEANLINESS/HYGIENE

We do our best to maintain strict cleanliness and hygiene standards. Learners' hands are washed before and after meals and after toileting. We would like to encourage each learner having a hand sanitizer in his/her school bag.

FIELD TRIPS

Field trips are required as part of our experiential learning curriculum. This is to ensure our learners experience what they are taught in school. We welcome parents who choose to participate in the field trip. You will be required to sign a permission slip. If the field trips require any financial commitment from Parents, a communication will be sent out in good time to enable adequate planning. There will be no reduction in the tuition for the field trip day.

BIRTHDAYS

A learner celebrating his/her birthday may come to school dressed in home clothes. They can bring along a cake and a moderate party/goodie bags, drinks to share with other group members. This should be submitted to the learner's -teacher along with serviette, plates and a knife for the cake.

A camera can be brought and handed over to the group executive to take pictures. Under no circumstances will a camera man be allowed into the room to take birthday pictures.

Candles and matches are not permitted for safety reasons.



SICK POLICY

Although we have a sickbay for minor illnesses where learners can rest or isolate themselves before being picked up, the illness policies will be strictly enforced, for the health, well-being, and safety of all concerned. We advise parents to keep their learners at home if they have the following symptoms:

- They have communicable illnesses such as chickenpox, measles, and Flu. In such a case, the parents will be called to come and pick up the learner from School.
- A learner is unwell and thus unable to participate in normal school activities
- High-grade Fever, sore throat, rash, vomiting, diarrhea, earache, irritability, or confusion.
- Diarrhea: runny, watery, bloody stools, or 2 or more loose stools within the last 4 hours.
- Vomiting: 2 or more times in 24 hours.
- Breathing Trouble, sore throat, swollen glands, loss of voice, or continuous coughing.
- Frequent scratching of the body or scalp, lice, rash, or any other spots that resemble childhood disease, including ringworm.
- Learner is irritable, continuously crying, or requires more attention than we can provide without hurting the health, safety, or well-being of the other learners in our care.

MEDICATION

Parents will provide any medication needed by the learner. Written authorization is needed for us to administer ANY medication. All medicines must have name of learner, dosage instructions, current date, name of medication, and times to be administered clearly written.

17



18

MEDICAL EMERGENCIES

Minor bumps and scratches are inevitable, but we make an effort to keep the learners safe through supervision and childproofing. Minor injuries receive appropriate first aid, and if an emergency injury or illness occurs, your learner will be taken to the nearest hospital where you will be asked to meet us. If you are not going to be at your usual place of employment, or home, please make sure that we have a number where you can be reached.

Parents are responsible for all costs involved in emergency medical treatment, including emergency transportation, if required. Teen Tycoon Preparatory Academy will not be held liable for any sickness/Injury of either parent/guardian or learner while on these premises, or while the learner is in the company of the care provider during field trips or outings.

PARENT/TEACHERS FORUM

We are keen to share your learners' wonderful learning and offer you opportunities during the school session to attend the forum to view their books, ask questions, and get valuable feedback on your learner's performance. We highly encourage at least one of the two parents to attend the PTF meetings.

COMMUNICATION

Good communication is vital to the efficient/ effective management of any establishment. We welcome questions, feedback, or discussions of any kind that are oriented towards a positive outcome for the learners. The administrative office is open daily from 8 am to 4 pm. It is also very important that the school has a telephone number where you can be contacted during school days in the case of an emergency, and the name and telephone number of your learner's doctor. If there is any change in this information, please notify the school office immediately through the provided contact email and phone number given to you. Each week, your learner will come home with

- The Home connection book which serves as a medium of communication between home and school. Also included in the communication book is a column that will explain some of the activities going on in the group, the current curriculum topics, events that will be happening that month, or any other pertinent information that may be of interest
- Also available at the school's Admin office are concern forms which can be filled if any concerns or complaints arise. These forms are sent directly to the School head who would typically reply within 24 hours.



20

COVID-19 AWARENESS & SAFETY MEASURES

In the light of Coronavirus (COVID-19) outbreak, we recommend checking the World Health Organization's website and the National Center for Disease Control (NCDC) website for the most accurate and up-to-date information.

On our part, we are taking all measures to ensure our learners and staff are protected and safe. This includes regular use of sanitizers, hand-washing, and social distancing.

IMPORTANT REMINDERS FOR COVID-19 PREVENTION AND VACCINATION



FOR INQUIRIES, VISIT
[HTTPS://BIT.LY/3KDCK5X](https://bit.ly/3kdck5x)
[HTTPS://COVID19.NCDC.GOV.NG/GUIDELINE/](https://COVID19.NCDC.GOV.NG/GUIDELINE/)



- 1 Confirm your eligibility. to determine if you or your ward are eligible for vaccination.
- 2 Arrive your vaccination appointment on time and practice proper safety measures.
- 3 Practice proper safety measures while in public, with or without your wards.
- 4 Sanitize yourself and your ward often and especially if you make contact with other people
- 5 Maintain social distancing as much as possible.

TEEN TYCOONS 
PREPARATORY ACADEMY

THE TRANSITION THAT BREAKS THE MOLD

Our school environment naturally fosters inner discipline, self-motivation, critical thinking, entrepreneurship skills, a love of learning, and a sense of order, which we believe is the most vital skill necessary for successful learning. These skills accompany them throughout their academic journey in any environment. A learner's first educational experiences affect the type of learner they will be throughout their lives. Good communication in the transition of a learner to any new environment is essential.

Both parents and a learner's former teacher must help facilitate a transition through realistic communication of a learner's development and skills. These are the values we stand for and uphold. Our integrity as not only a provider of education but also a provider of holistic and comprehensive entrepreneurship education depends on it.



Plot C3, Block QA ON TPO 833A
Millennium City, Commercial Layout
Kaduna, Nigeria

+234 903 663 9919
info@teentycoons.school
www.teentycoons.school